

CAROLYN KALOS, ESQ.
carolynkalos@gmail.com /929-333-5432

PROFESSIONAL EXPERIENCE

CAROLYN KALOS MEDIATION & FAMILY LAW FIRM, PLLC

November 2020-Present

Director and Managing Partner

- Mediate family law matters including divorce, child custody, parenting agreements and dissolution of assets.
- Serve as parent coordinator for parties in conflict during pre and post-separation, custody and divorce matters.
- Draft and file uncontested divorces.
- Consult on family law matters..

THE CENTER FOR MEDIATION & TRAINING, New York, NY

Associate Director

October 2020-Present

- Mediate cases on behalf of the Center.
- Coordinate trainings, the supervised practicum, advertisement and marketing.
- Collaborate with directors to plan and execute future trainings.

MY SISTER'S PLACE, White Plains, NY

Interim Legal Manager, Family Law Unit

August, 2020-February, 2021

- Provide expertise, strategy, supervision, training and leadership to the family law practice.
- Supervise lawyers in the holistic legal representation and advocacy to survivors of domestic violence in all family law matters, including orders of protection, child support, paternity, custody, and visitation.
- Collaborate with directors across the agency to respond to clients' family law challenges.

NEW YORK LEGAL ASSISTANCE GROUP, New York, NY

Volunteer Mediator and Consulting Attorney

August, 2020-Present

- Co-Mediate family law mediations, draft summaries, settlement agreements and other related documents.
- Serve as consulting attorney for clients undergoing mediation.
- Prepare uncontested divorces.

THE CHILDREN'S LAW CENTER, Brooklyn, NY

Co-Borough Director

September, 2018 – July, 2020

- Litigate a complex caseload and supervise a team of lawyers in their representation of child clients. Responsibilities include trial preparation, record review, negotiations and mediations.
- Supervise, train and mentor others. Prepare to introduce expert testimony in all medical, psychiatric and psychological fields including forensic evaluations. Focus includes preventing and addressing secondary trauma/compassion fatigue.
- Work cross-functionally with the executive team to represent the agency in citywide meetings with other stakeholders including jurists, heads of institutions, the Department of Probation, and the mental health department of the family court. Topics include utilizing data to determine the cause of delays, and working to ensure efficiency and a family-friendly approach.
- Provide on-going training and professional development to new and existing staff, ensuring that they remain current on legal, medical, psychiatric and social-emotional needs of clients. Maintain overall organizational compliance and best practices regarding diversity and inclusion.

THE LEGAL AID SOCIETY, JUVENILE RIGHTS PRACTICE, New York, NY

Assistant Attorney-in-Charge, Manhattan Trial Office

August, 2006 – September, 2018

Staff Attorney, Bronx Trial Office

March, 1999 – August, 2006

Executive Management

- Directly supervised an interdisciplinary team of five attorneys, one social worker, and one paralegal as a member of the senior management team.
- Worked as part of a supervisory team of eight overseeing approximately 70 people, including attorneys, social workers, and paralegals who represented tens of thousands of children in abuse and neglect, delinquency, PINS, termination of parental rights cases, custody and visitation proceedings.

CAROLYN KALOS, ESQ.

carolynkalos@gmail.com /929-333-5432

Trial Support/ Attorney Supervision/ Training

- Provided comprehensive training and professional development for attorneys, interns, externs, volunteers, and fellows, as well as in-office trainings, discussions and events for all staff.
- Mentored dozens of attorneys. Provided logistical support, guidance, professional development, and emotional support.
- Supervised staff to prepare experts for testimony, including psychiatrists, psychologists, emergency room physicians, child abuse experts, orthopedists, other medical specialists, teachers, guidance counselors, and social workers.

Client Representation

- Represented thousands of children in cases involving child abuse and neglect and juvenile delinquency.
- Developed and regularly utilized exemplary litigation skills, outstanding organizational abilities, and comprehensive representation for a highly underserved community.
- Tried hundreds of cases by putting medical and psychiatric experts on the stand and utilizing testimony and medical records to pursue the outcome desired.

HOFSTRA UNIVERSITY SCHOOL OF LAW, Hempstead, NY

Adjunct Professor September, 2007– May, 2008

- Co-taught two semester-long courses on the juvenile justice system to second- and third-year students.

Interim Supervising Attorney, Child Advocacy Clinic November, 2002– March, 2003

- Co-taught a weekly lecture and supervised law students in the representation of children in child abuse and neglect proceedings.

THE ADMINISTRATION FOR CHILDREN'S SERVICES, New York, NY

Agency Attorney, Division for Legal Services June, 1996 – February, 1999

- Managed and prosecuted hundreds of child abuse and neglect cases.
- Utilized the testimony and records of medical experts in court proceedings.

MICHAEL S. GOLDSTEIN, P.C., Rye Brook, NY

Associate Attorney September, 1993 –June, 1996

- Managed over 150 adoption cases annually, including preparing legal documents for independent and agency adoption; represented clients in court.
- Led workshops and lectured at Adoptive Parents' Committee conferences and meetings.

TRAINING EXPERIENCE

THE LEGAL AID SOCIETY, JUVENILE RIGHTS PRACTICE

Guest Trainer 2003–2018

- Trained new and experienced staff on all aspects of trial practice including interviewing children, neglect, abuse, termination of parental rights, custody and visitation hearings, orders of protection, evidence, objections, etc.

NATIONAL INSTITUTE FOR TRIAL ADVOCACY (NITA)

Faculty, Hofstra University School of Law 2005 –Present

- *Training the Lawyer to Represent the Whole Family* – Week-long mock trial course.

Faculty, Baker McKenzie, Houston, TX 2017

- *“Trial Advocacy Program: Trying a Miller/Montgomery Sentencing/Resentencing Case”* – Three-day course preparing lawyers to hold new hearings for juveniles sentenced to life imprisonment without the possibility of parole.

CAROLYN KALOS, ESQ.
carolynkalos@gmail.com /929-333-5432

NEW YORK STATE BAR ASSOCIATION

Panelist, "*Representing Clients with Diminished Capacity*" 2011
Presenter, "*Article Ten Proceedings*" 2013, 2015

NATIONAL ASSOCIATION OF COUNSEL FOR CHILDREN, Aurora, CO

Presenter, "*The Use of Expert Witnesses in Child Protective Proceedings*" 2007

EDUCATION

EMORY UNIVERSITY SCHOOL OF LAW, Atlanta, GA, Juris Doctor 1993
THE UNIVERSITY OF MICHIGAN, Ann Arbor, MI, Bachelor of Arts in Psychology 1990

PROFESSIONAL MEMBERSHIPS

Member, New York State Bar Association, Alternative Dispute Resolution and Family Law Sections (NYSBA)
Member, New York Counsel of Divorce Mediation (NYSCDM)
Member, Family and Divorce Mediation Council of Greater New York (FDMC)
Member, NY Association of Collaborative Professionals (NYACP)
Member, Association of Family Conciliatory Court (AFCC)
Member, Association of Family Conciliatory Court (AFCC-NY)
Member, Academy of Professional Family Mediators (APFM)
Member, New York Counsel of Divorce Mediation (NYSCDM)
Associate Member, Association of Divorce Financial Planners (ADFP)